



100 Waldron Circle • LaVergne, TN 37086

BILLING ADDRESS:

P.O. BOX 1393 • Antioch, TN 37011

office: **615.772.7081**

email: mynashvillechauffeur@gmail.com

www.mynashvillechauffeur.com

Date Booked: _____

Marketing Source: _____

Student Number: _____

STUDENT RESERVATION FORM

Parent Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Cell #: _____

Type of Service: **Daily** **Weekly** **Monthly** **Contract** **Non-Contract** (Check One)

of Student _____ Rate: \$ _____ Flat Rate: \$ _____ Gratuity (20%): \$ _____ **Total Charges: \$** _____

Credit Card Type: Visa MasterCard Discover Amex Pay Online Check/Money Order

Credit Card No: _____ Exp Date: _____ CVV _____

Cardholder's Name (as it appears on the card): _____

Billing Address: _____

PICK-UP / DROP-OFF INFORMATION

Student Name: _____ Student # _____ Phone: _____

Pick-up Location: _____

Date of Service: _____ Pick up Time: _____ Drop off Time: _____

Drop Off Location: _____

Special Instructions: _____

Additional Stops: _____

SPECIAL EVENT INFORMATION

Additional Location: _____

Special Instructions: _____

Signature: _____ Print Name: _____

TERMS AND CONDITIONS: All deposits are NON refundable if cancel in 2 days prior to start date. **Subscription Due** are billed **weekly** on **Friday** for the upcoming week. **Monthly Subscription Due** are billed on the **Last Friday** of every month. **Daily Subscription Due** is due on the day of if seating is available. Subscription Due is to be paid to the driver on the Friday of for the up coming week if paying by **CHECK or CASH**. A \$5 Late Fee will apply if payment is receive after Friday. Waiting period is 15 minutes of prearranged time or after school. A \$15 service fee will apply for the following: **1.** If asked to deliver and item left in the vehicle. **2.** If pick-up or drop off at a different location. **3.** If the transportation is provided outside normal operating hours or before. **Cancellation** must be made in writing 1 week prior and can be done at any time if customer is not satisfied with service. Refund is based on Pro Rata basis. Not responsible for delays or the termination in winter caused by unsafe road conditions (ie. not salted, accidents, etc.). Not responsible for articles left in the vehicle. The parent assumes full financial liability for any damage cause by student to the vehicle caused during the duration of the trip by student. A fee of 100.00 for each carpet or seat damage. Sanitation fee is 250.00. The driver has the right to terminate trip without refund (if there is blatant indiscretion on the part of the student(s)).Smoking is not permitted in any of our vehicles. Vehicles cannot be loaded beyond seating capacity.